

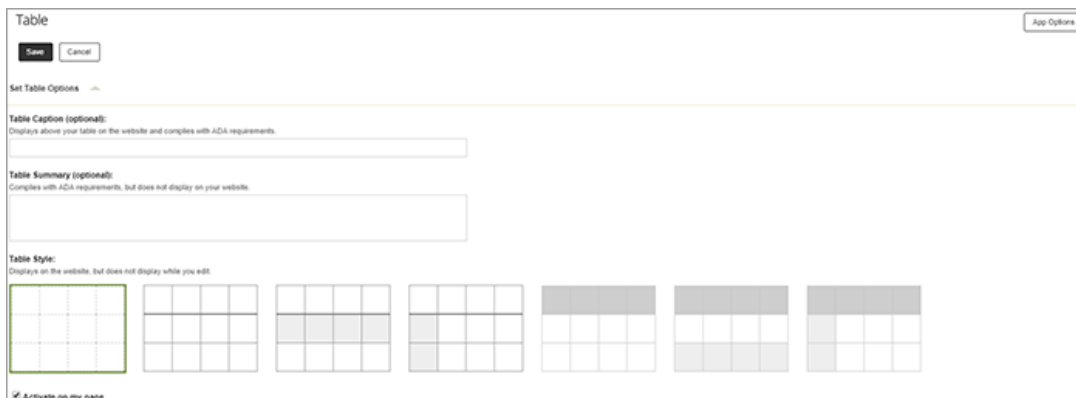
Table App User Guide

Tables are a great way to arrange data in rows and columns to provide a visual representation of information. They can be simple, like a roster of students and corresponding grade levels. They can also be multi-dimensional, like a multiplication matrix where the intersection of the values in a column and row is the product of the row and column header values.



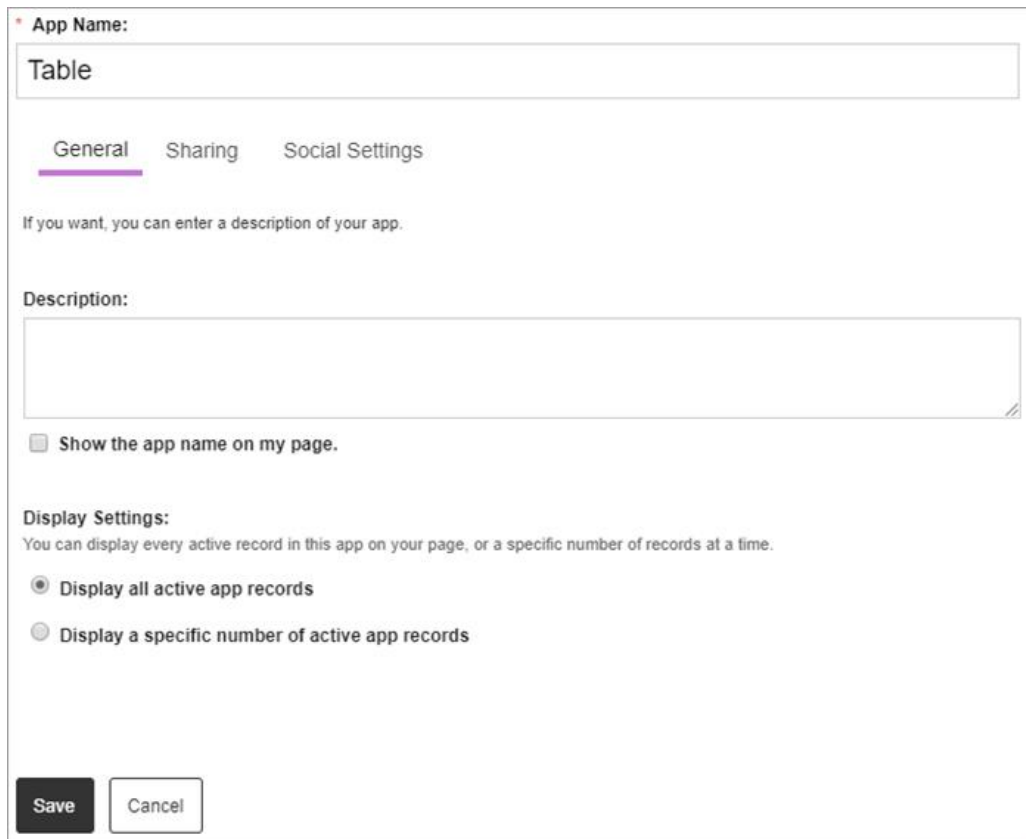
Add the Table app

Drag the Table app onto your page.



1. Select the number of rows and columns for your table.
2. Select *Set Table Options* to update the table style.
3. Enter the *Table Caption* and *Table Summary*.
4. Select the *Table Style*, choosing your choice of shading and borders.
5. Select *Set Table Options* to minimize the options.
6. Select *Header Row* and *Header Column* to create shaded header information for the table.
7. Enter your content into each table row or column.
8. Select *Save*.

Set additional options



The screenshot shows a dialog box titled "App Name:" with a text input field containing "Table". Below the input field are three tabs: "General" (selected), "Sharing", and "Social Settings". A note reads: "If you want, you can enter a description of your app." Below this is a "Description:" label and a large empty text area. A checkbox labeled "Show the app name on my page." is present. Under "Display Settings:", there is a note: "You can display every active record in this app on your page, or a specific number of records at a time." Two radio buttons are shown: "Display all active app records" (selected) and "Display a specific number of active app records". At the bottom are "Save" and "Cancel" buttons.

1. Select *Options*.
2. Enter the *App Name* to update the app title.
3. Enter the *Description*.
4. Select *Show the app name on my page* to display the updated app name.
5. Choose the *Display Settings* for the number of posts to list.